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| **Submission Deadline: March 20, 2026 – 2pm MST**  **Forest Resource Improvement  Association of Alberta**  P.O. Box 11094, Main Post Office,  Edmonton, Alberta T5J 3K4  **Attn: FRIAA Administrator**  **Submissions Portal:** [**https://friaa.ab.ca/program-submissions/**](https://friaa.ab.ca/program-submissions/)  **Website:** [**https://friaa.ab.ca**](https://friaa.ab.ca/programs/friaa-firesmart/)  **Telephone: 780-429-5873**  **Email:** [**admin@friaa.ab.ca**](mailto:admin@friaa.ab.ca)  **Website:** [**https://friaa.ab.ca**](https://friaa.ab.ca/programs/friaa-firesmart/) | | | | | | | | | |
| **FRIAA FOREST RESOURCE IMPROVEMENT PROGRAM**  **Request for Expressions of Interest - Application Template**  **FRIAA - FRIP FUNDS INITIATIVE: January 2026** | | | | | | | | | |
| **Applicant Information** | | | | | | | | | |
| Applicant Organization  (Legal name): | |  | | | | | | | |
| Mailing Address: | |  | | | | | | | |
| Authorized Representative  (name and title of signing authority): | |  | | | | Phone: |  | | |
| Email: |  | | |
| Project Manager  (name and organization / company): | |  | | | | Phone: |  | | |
| Email: |  | | |
| **Project Information** | | | | | | | | | |
| **Project Title:** | | |  | | | | | | |
| **Term of Project:** | | | (Click to select DD/MM/YYYY) **to**  (Click to select DD/MM/YYYY) | | | | | | |
| **Amount of Funding Applied for:** | | |  | | | | | | |
| **Indicate if the Applicant participated in the Information Session on February 19, 2026.** | | | | | | | | |  |
| Yes / No | | | | | | | | |  |
| **Briefly describe the project proposed – (this description may be posted on FRIAA’s website and in other communication material)** | | | | | | | | |  |
|  | | | | | | | | |  |
| **Acknowledged by Applicant** | | | | | | | | | |
| The Applicant acknowledges having read and agreed to the terms and conditions described in the Forest Resource Improvement Program, Project Grant Agreement Template Nov 17, 2025 – to which this Application under the FRIAA FRIP (the “**Program**”)and the Request for Expressions of Interest (the “**RFEOI**”) is made subject. The Applicant acknowledges and agrees that by its submission of this Application it shall be bound by the terms and conditions of the Program, and FRIAA’s policies, procedures, protocols and guidelines. The Applicant also acknowledges and agrees that this Application may be accepted by FRIAA on further terms or conditions, which shall be binding on the Applicant and that acceptance of this Application does not represent a commitment by FRIAA to fund the activities proposed herein. | | | | | | | | | |
|  | **Authorized Representative (as named above)** | | |  | **Date** | | |  | |

\*Please replace all underlined text with information relevant to your application. Please keep your application to a maximum of **12 pages.**

# Project Objectives

Provide a general overview and describe the objectives of the project. Identify how the results will be applied to practice. Demonstrate the Applicant’s understanding of the requirements presented in this RFEOI and how the proposed project aligns with these requirements. These objectives should outline how your project specifically relates to the purposes of FRIP, which are to:

* Enhance the forest resources of Alberta;
* Promote the enhanced management of the forest resources of Alberta;
* Improve the sustained yield of the forest resources of Alberta; and
* Promote integrated resource management.

# Project Background

Describe background information and context relevant to the proposed project and its development. Describe prior project phases and other projects funded by FRIP or otherwise, that relate to the proposed project. This section is intended to introduce the context of the proposed project. **For research projects, describe relevant references.**

# Project Work Plan and Methodology

Describe the project workplan and methodology to be used. This should include a description of the eligible activities proposed (see the FRIP Program Description available on FRIAA’s [website](https://friaa.ab.ca/programs/forest-resource-improvement-program/) for eligible activities). Adequate detail must be provided so it is clear what activities are taking place and how they will be carried out. For research projects, describe the research methods, design and outline what has been done by the applicant to date in the way of a scientific review or independent peer review to assess sound experimental design and methodology. The work plan and project budget should be clearly linked.

# Project Outcomes and Deliverables

Describe your understanding of the expected outcomes and deliverables for the project. Describe how they will be made available to FRIAA, stakeholders and to the public. Any anticipated project outcomes can also be illustrated in this section.

# Company Responsibility

Describe how the proposed work is over and above any regulatory or legislative requirements that you must comply with. The project objectives must not absolve forest companies or the government of their respective responsibilities for sustained yield forest management.

# Project Timeline

Provide a table that describes projected start dates, major milestones and project completion.

# Price and Budget

Describe the project budget with sufficient detail to demonstrate your understanding of the various phases or tasks to complete the project. Please add or remove items as needed.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity Type** | **Description** | **Unit Quantity** | **Unit Type** | **Unit Price** | **Total** |
| **Project Expenses** |  |  |  |  |  |
| Phase 1 | Task #1 | x.x | hour | $ x.x | $ x.x |
|  | Site Visit | XX | each | $ x.x | $ x.x |
|  | Task #2 | x.x | hectare | $ x.x | $ x.x |
|  | Subcontractor #1 | x.x | hectare | $ x.x | $ x.x |
|  | Subcontractor #2 | x.x | xx | $ x.x | $ x.x |
| Phase 2 | Quality Control and Assurance | x.x | hour | $ x.x | $ x.x |
|  | Equipment #1 | x.x | day | $ x.x | $ x.x |
|  | Equipment #2 | x.x | day | $ x.x | $ x.x |
|  | Project Manager #1 (Name) | x.x | hour | $ x.x | $ x.x |
|  | Project Personnel #1 (Name) | x.x | hour | $ x.x | $ x.x |
|  |  | x.x | % | $ x.x | $ x.x |
|  |  |  |  |  |  |
| **Total Project Budget** | | | | | $ x.x |
|  |  |  |  |  |  |
| **In-kind Services** | *\*Not to be included in total project budget* |  |  |  |  |
|  | Project Manager #2 (Name) | x.x | hour | $ x.x | $ x.x |
|  | Project Personnel #1 (Name) | x.x | hour | $ x.x | $ x.x |
|  | Project Personnel #2 (Name) | x.x | hour | $ x.x | $ x.x |
|  | Vehicle | x.x | kms | $ x.x | $ x.x |
|  | Quality Control and Assurance | x.x | hour | $ x.x | $ x.x |
|  |  |  |  |  |  |
| **Sub-total** |  |  |  |  | **$ x.x** |

# In-Kind Activities

Describe and estimate the value of any in-kind resources that apply directly to the proposed activities.